

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting November 6, 2008**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Thursday, November 6, 2008 at 7:02 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

### **MEMBERS PRESENT:**

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Treasurer Timothy Laubscher, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

**Member(s) Absent:**        *None*

### **OTHERS PRESENT:**

Inspector Pete DeWire and Administrative Secretary Susan Seebold

### **VISITORS PRESENT:**

David Bowersox and Charles Steininger, III

### **MINUTES:**

The Authority members reviewed the minutes of the October 2, 2008 PTMA meeting. A motion was made by Treasurer Timothy Laubscher to approve the minutes from the October 2, 2008 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### **PUBLIC COMMENT:**

*No one present to be heard.*

### **CORRESPONDENCE:**

#### **2009 Net Operating Budget – ESCRA:**

The Authority members briefly reviewed and discussed the proposed 2009 Eastern Snyder County Regional Authority Net Operating Budget.

### **SOUTH FRONT STREET SEWER MAIN EXTENSION:**

David Bowersox and Charles Steininger, III came before the Authority to request public sewer service for Mr. Steininger's 710 and 712 South Front Street properties and Mr. Bowersox's 10 Lake Road property. After a brief discussion, Vice-Chairman Neal Smith motioned to send a letter to David J. Bowersox stating that the Penn Township Municipal Authority and its engineer have preliminarily reviewed his October 2, 2008 letter concerning the proposed South Front Street Sewer Main Extension to serve sewer services to 710 and 712 South Front Street and to 10 Lake Road. It shall further state that upon review the Authority finds that public sewerage facilities are available based on an estimated total average sewage flow of 825 gallons per day (3 EDU's at 275 gallons per day per EDU) to serve the three aforementioned properties. It shall also state that the estimated flows will not cause an over-load on the Authority's sewer system in the projected 5 years. It shall note that the Authority will accept the proposed connections to the public sewer system upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. The aforementioned letter shall further note that approval by the Borough of Selinsgrove (conveyance capacity) and the Eastern Snyder County Regional Authority (ESCRA) (treatment capacity) is also required in order to proceed with this project. It shall state that prior to the plan review, a sewer escrow account in the amount of \$1,000.00 must be set up with the Authority office for Engineering & Legal review of all sewer plans for the said development along with associated inspection fees by the Authority's Inspector with any unused funds will be returned upon the final completion of the project. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

*(David Bowersox and Charles Steininger, III left the meeting at 7:08 p.m.)*

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting November 6, 2008**

### ***PAWLING STATION BUSINESS PARK – SIDCO:***

The Authority members reviewed the Water and Sewer mains Deeds of Dedication for the Pawling Station Business Park. After a brief discussion and upon the approval of Solicitor Robert Cravitz and Engineer D. Jeffrey Golding, Vice-Chairman Neal Smith motioned to accept the Deeds of Dedication for the Pawling Station Business Park water and sewer mains dated October 27, 2008 as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

### ***EAST SNYDER PARK:***

Inspector Pete DeWire stated that he has nothing new to report on the East Snyder Park. Further discussion was tabled until the next PTMA meeting.

### ***COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM:***

Chairman Thomas Ferry reported on the initial meeting for the Community Development Block Grant (CDBG) Program, which was held on October 20, 2008 at the Snyder County Courthouse. After a brief discussion, the Authority decided against submitting a CDBG application due to not enough grant money being available to fund a possible sewer main extension on Walter's Lane and State School Road.

### ***2009 PTMA WATER & SEWER BUDGETS:***

The Authority members reviewed the drafted 2009 PTMA Water and Sewer Budgets. After a brief discussion, Vice-Chairman Neal Smith motioned to approve the 2008 Penn Township Municipal Authority Water and Sewer Budgets as presented. Treasurer Timothy Laubscher seconded the motion and unanimously approved.

### ***DIGITAL PHONE SERVICE:***

The Authority members reviewed a proposal for Service Electric digital telephone service. After a brief discussion, Chairman Thomas Ferry motioned to transfer telephone service in the Penn Township Municipal Authority office and, if feasible, the PTMA well house and sewer pump stations from Verizon, Inc. to Service Electric Digital Telephone. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

### ***CHAIRMAN'S REPORT By Thomas Ferry:***

Chairman Thomas Ferry stated that he has nothing further to report.

### ***INSPECTOR'S REPORTS By Pete DeWire:***

#### ***Alley "A":***

Inspector Pete DeWire reported that he will be inspecting Alley "A" to see if the property owners adjacent to the Authority's property have complied with the Authority's October 3, 2008 letter.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved

### ***ADJOURNMENT:***

With no further business to discuss, Secretary Gregory Aungst motioned to adjourn the November 6, 2008 PTMA meeting at 8:07 p.m. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary  
Penn Township Municipal Authority***